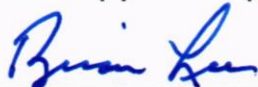


TITUS COUNTY  
COVID-19 PLAN

This plan is established to meet the requirements of the Amended Disaster Declaration for Titus County that went into effect April 2, 2020, 12:01 AM

1. County offices are closed to the general public, however all offices are functional with adequate staffing in each office, and employees are available by phone, email and cell phone
2. Some offices may be available to the general public by appointment only
3. Any member of the general public, and all county employees will maintain at least 6 feet of Social Distancing between each party while inside of any County Building or on any County Property.
4. Elected officials and department heads shall educate all employees on the mandatory elements of Social Distancing and require them to be followed:
  - a. Maintain at least 6 feet between all employees and public
  - b. Regular cleaning and sanitizing of high touch surfaces
  - c. Regular hand washing with soap and warm water for 20 seconds and use of hand sanitizer as an occasional substitute
  - d. Covering coughs and sneezes in sleeve or elbow (not with hands)
  - e. No Shaking Hands
5. This will be monitored by Elected Officials
6. There will be regular cleaning and sanitizing of high touch surfaces
7. Each Elected Official shall monitor prior to the beginning of a workday or shift each of their employees for the following symptoms common to COVID-19:
  - a. Fever
  - b. Dry cough
  - c. Shortness of breath
8. Only those employees having none of the previous symptoms may be allowed to remain at work. Employees who have any of the symptoms must be sent home immediately and not allowed to return until they are free of such symptoms
9. A signed copy of this plan will be posted on the main courthouse



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Brian Lee – County Judge

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